

Complete Recruitment Solutions

Injury Management Policy

Policy

Complete Recruitment Solutions will provide a rehabilitation programme for any employees who have a work related injury or illness to assist them to return to work. For this to be successful your active participation and support is essential.

We will provide you with the support you need to return to meaningful and productive work after an injury or illness.

This process involves an injury management plan which is developed by our insurance company and an accredited rehabilitation provider develops with us a return to work programme.

An injury/illness management programme is designed to enable you can commence work as soon as is practicable after an injury/illness in a manner consistent with medical judgement.

Procedure

Our insurer will discuss the injury management plan with you, your treating doctor and with Complete Recruitment Solutions.

The injury management plan sets out your rehabilitation goals and

all the services that are required to help you return to work

plans the programme with you, your treating doctor, the rehabilitation provider and with us.

Our return to work programme will be consistent with our insurance company's policy and procedures for managing workplace injuries so that you have the opportunity to recover and return to work.

We will undertake to provide you with suitable duties that are consistent with medical advice that are meaningful, productive and appropriate for your physical and psychological condition.

We will make sure the injury management program does not prejudice you.

We will consult with you and your union representative to ensure our injury management program operates effectively.

Reporting an injury or illness

You must report and record any work related injury in accordance with our accident and injury reporting policy & procedures. If you have any questions concerning this policy, please discuss this with your supervisor.